



RESIDENT ADVISORY

Novel Coronavirus COVID – 19 – Update

WPSQ is committed to doing what we can to ensure the well being of our residents and visitors. Although the public health risk in Canada remains low, as you may be aware, the World Health Organization (WHO) has increased its coronavirus risk assessment to very high due to the spread of the virus. To Keep you informed about our efforts we are writing to advise you on:

Our proactive approach to pandemic planning and what we are doing at our properties

How you can prepare.

How we are monitoring and providing updates on property operations

Since global awareness about the spread of Coronavirus began in January of 2020, Canadian real estate owners and managers including Wellesley Parliament Square in association with the Building Owners and Managers Association Canada (BOMA) have been working to implement best and consistent practice to support the prevention of the spread of Coronavirus. As part of planning for the potential of a pandemic. Wellesley Parliament Square have implemented the following proactive measures.

Cleaning	Increased and disinfecting of frequently touched hard surfaces in common areas
Promoting Good Hygiene	Placed posters in common areas promoting steps to take to prevent the spread of germs
Maintaining Building Operations	Previewed with third party service providers their own business continuity plans to ensure we can maintain property operation should the situation escalate. Continued cross-training of employees to ensure critical property functions are maintained should a pandemic emergency be declared
WPSQ Resident	In case you are feeling sick (fever/coughing/flu) or you are taking extra precautions, - For General tenancy inquires please contact the Management Office. - For Maintenance requests visit your personal account on PayQuad or email us at info@wpsq.ca
WPSQ Employees	Wellesley Parliament Square has activated our own business continuity plan which applies to WPSQ employees working at your property. Measures taken include: - Staff are advised to stay home if they are unwell until a time as they are well enough to return to work - Restricted business travel to and from China (including Hong Kong and Macau), Iran, Italy, Singapore, South Korea and Japan. - Staff visiting China (including Hong Kong and Macau), Iran, Italy, Singapore, South Korea or Japan for personal reasons – or having family and friends visit from that region – have been asked to work from home for two-week period

The best thing we can all do to prepare for a pandemic situation is to be well informed and we thank everyone in advance for doing their part. To learn more, we direct you to the resources below.

World Health Organization <https://www.who.int/>

Canada Federal Public Health

<https://www.canada.ca/en/public-health/services/diseases/2019-novel-coronavirus-infection.html>

Ontario Ministry of Health <https://www.ontario.ca/page/2019-novel-coronavirus>