

650 PARLIAMENT ST:
UPDATED NOTICE OF RELOCATION OF UNIT CONTENTS

Background

In July of this year, Access Restoration Services (ARS) relocated the contents of Floors 14 to 23 of 650 Parliament into the building's parking garage and a protocol was set out for tenant access and retrieval.

On October 15, 2019, there was a motion heard in the Ontario Superior Court where the lawyers for the tenants and the lawyers for the landlords all agreed on a new protocol for tenant access to contents. This new protocol allows for tenants to decide which of their contents they want to dispose of, and which they wish to have moved back up to their units or elsewhere.

Under this new protocol, you are being asked to make an appointment to inspect your contents and advise ARS as to what you want to do with them, so that ARS can finish clearing out and repairing the building.

If you are still a tenant and have not terminated your lease, your contents will not be disposed of unless you specifically say so.

What is Happening Now?

The new court-approved protocol gives tenants two (2) weeks to make an appointment to show ARS staff what they want to dispose of and what they want to have moved back into their units, or to another location within the GTA.

The new protocol also involves a Caution for tenants to sign due to the risk of their property having been contaminated during and after the fire and the emergency response, as well as a new offer for replacement furniture. Your lawyers have reviewed and approved of the Caution.

The appointment process is largely the same as it was this summer.

If your contents are currently in the parking garage:

You have until 5:00 PM on October 30, 2019 to view your contents and direct ARS as to what to dispose of, what to move up to your unit (or other location in the GTA you may request) and whether or not you will be accepting the replacement furniture offer.

If you do not make an appointment and provide directions by that time, your contents will be moved back into your unit.

If your contents have not yet been moved to the parking garage:

Through the 650 Parliament Response Office (the “**Response Office**”), ARS will advise every individual on a lease at 650 Parliament (“**Leaseholders**”) of the relocation of their unit’s contents within two (2) business days. **Please do not contact the Response Office to arrange access until you have been advised that your contents have been moved.**

The Response Office will need to confirm email or voice mail appointment requests via phone call or in-person visits. Once confirmed, our office will provide you with a confirmation number.

Appointments may be scheduled any day of the week. Appointments will be scheduled in priority of call order. The time windows for scheduling appointments are:

- i. 8:00 AM to 11:30 AM
- ii. 11:30 AM to 3:00 PM
- iii. 3:00 PM to 6:30 PM
- iv. 6:30 PM to 10:00 PM

Appointment Details

- **At this stage, only Leaseholders can schedule an appointment. Appointments may be scheduled by contacting the Response Office (416) 929-3532 ext. 9 during business hours.** You can leave a voice mail message any time and we will return your call within 24 hours. Upon confirmation of an appointment time, you will receive a confirmation number from our Response Office. Only those with a confirmation number will be allowed to enter the Storage facility.
- Only one appointment may be booked per visiting day, but there is no limit on the total number of appointments that can be booked.
- **On the date of the appointment, Leaseholders are to report to the Site Trailer**, located at the top of the access ramp behind 650 Parliament, to sign in for their appointment. **LEASEHOLDER(S) MUST BRING GOVERNMENT-ISSUED PHOTO IDENTIFICATION TO THEIR APPOINTMENT.**
- The maximum number of people permitted to attend each appointment is five (5) per unit, including the Leaseholder(s) and their insurers (if applicable).
- Once Leaseholders have produced valid identification and have signed in, they and anyone accompanying them will be escorted down to the storage area by a member of ARS staff, in an ARS shuttle vehicle.

- Leaseholders will be given access to their storage locker, with access to a staging area to lay out their belongings, along with the assistance of ARS staff members.
- **Leaseholders may direct ARS to dispose of any of their contents that they do not want to keep.**
- Any contents that Leaseholders wish to take with them at the time of the appointment must be separated from the rest of the contents. At the end of their appointment, the contents the Leaseholder(s) wish to take with them will be transferred to ground level by ARS, where the Leaseholder(s) will be provided with assistance to load those contents into their vehicles.
- **Prior to taking any contents away with them or ordering contents to be moved to their units or another location, Leaseholders will be required to sign the Caution approved by their lawyers and the court.**
- Any contents that Leaseholders do not wish to take with them will be placed back into the storage locker, with assistance from ARS Staff Members.
- **At the end of the Leaseholder's two-week viewing period, any contents still in his or her storage locker will be returned to the Leaseholder's unit.**
- All Leaseholders must adhere to the scheduled appointment times. No special exceptions will be honoured. Any requirement for additional time will require a separate appointment.
- Leaseholders arriving outside of the scheduled date and time for the appointment will not be granted access to the storage facility, without exceptions.
- All Leaseholders accessing their contents must vacate the storage area and sign out at the end of their allotted time.
- Any children brought into the storage facility will not be permitted to roam freely within the storage area. All children must be strictly supervised by parents or guardians.
- Because parking is not available at 650 Parliament, Leaseholders must find parking elsewhere. The vehicle being used to load any contents that they wish to take with them may be brought to the designated area only **at the time of loading.**

- Leaseholders must wear fully covered footwear (no open-toed shoes, high-heels, Crocs, or sandals).
- There will be washroom facilities located next to the Site Trailer.
- On-site staff and security **will not** be answering any questions about the state of the building, specific units, or schedule for completion of construction. They will not be authorized to make such representations on behalf of the Landlord.
- ARS will oversee and manage the appointment process from 8:00 AM to 10:00 PM daily, including security. The Site Trailer will also provide Leaseholders with complementary coffee, tea, soft drinks, juice, and water, and snacks.
- **The above process will continue until each Leaseholder's two (2) week viewing period has expired.** Any contents still remaining in storage lockers at that time for any reason will then be returned to the Leaseholders' units.

Terminated Tenancies

This process is different if you have terminated your lease at 650 Parliament and are no longer a tenant.

If you have terminated your tenancy at 650 Parliament but still have contents on-site, you have either:

- Until **5:00 PM on November 6, 2019** if your contents are already in the parking garage; or
- **Three (3) weeks from the date on which you are notified** that your contents have been moved to the parking garage,

to advise ARS as to where in the GTA you wish those contents to be delivered; **otherwise they will be disposed of.**

Replacement Furniture Offer

In order to facilitate your move back home, and in light of the challenges tenants will face if they choose to have all of their furniture disposed of for safety reasons, the landlords have negotiated a deal with [GH Johnson Furniture](#) to provide you with a *new, complete furniture suite* if you choose to dispose of all of your furniture.

This offer is only available as a complete replacement. It is not possible to dispose of only some furniture to have certain items replaced. It is available only to tenants who will have no furniture remaining after choosing to dispose of it all for health and safety reasons.

In order to take advantage of the furniture offer, please advise the ARS personnel at your viewing appointment that you wish to do so, and they will walk you through which furniture will be disposed of to ensure there are no misunderstandings before you make your final decision.

Photographs of the furniture being offered are attached for your consideration.

**** NEW: Please note that leaseholders that have already been compensated for the inconvenience of being without furniture with a one-time lump-sum resettlement cheque are not eligible for this new offer. ****

Thank you all for your continued patience and cooperation.